

Resurrection Catholic School

Site Advisory Council

Meeting Minutes

Subject	September Minutes	Date	9/19/2011
Facilitator	Rachael Gugliuzza, Secretary	Time	6:30pm-8:30pm
Location	Resurrection Parish Conference Center	Scribe	Rachael Gugliuzza, Secretary
Attendees	Liz Grzesk, Kay Handrick, Carrie Liebhauser, Kay Gross, Jackie Crown, Rachael Gugliuzza, Geno McKenna, Bill Hawley, guest speaker Debbie LeSage		
Absent	Sue Hill		

Key Points Discussed																																
No.	Topic	Highlights																														
1.	Opening Prayer	School Council Prayer																														
2.	General Session	Approval of January Minutes = 1 st Geno/2 nd Jackie																														
3.	Guest Speaker Debbie LeSage/Business Manager	<p>Resurrection Funds Distribution A breakdown of \$ into PTO, SAC & GRACE accounts:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">GRACE</th> <th style="width: 33%;">PTO</th> <th style="width: 33%;">SAC</th> </tr> </thead> <tbody> <tr> <td><i>2011-2012 goal = \$78,000</i></td> <td><i>Starts with \$10,000</i></td> <td><i>PTO \$ over \$10,000</i></td> </tr> <tr> <td>Annual Auction</td> <td>GM - Box Tops</td> <td><i>Plus holds all overflow \$.</i></td> </tr> <tr> <td>SCRIP & Buyouts</td> <td>Milk Caps Cash</td> <td></td> </tr> <tr> <td>PMI – Packer Games</td> <td>Land's End %</td> <td></td> </tr> <tr> <td>Annual Mind Marathon</td> <td>Used Uniforms</td> <td>LIBRARY/SCHOOL</td> </tr> <tr> <td>Target Red Card %</td> <td></td> <td>Scholastic Book Fairs</td> </tr> <tr> <td>Market Day</td> <td></td> <td></td> </tr> <tr> <td>Annual Dodge Ball Tournament</td> <td></td> <td>CAMPBELLS</td> </tr> <tr> <td>Movie Ticket Sales</td> <td></td> <td><i>Points for Redemption</i></td> </tr> </tbody> </table>	GRACE	PTO	SAC	<i>2011-2012 goal = \$78,000</i>	<i>Starts with \$10,000</i>	<i>PTO \$ over \$10,000</i>	Annual Auction	GM - Box Tops	<i>Plus holds all overflow \$.</i>	SCRIP & Buyouts	Milk Caps Cash		PMI – Packer Games	Land's End %		Annual Mind Marathon	Used Uniforms	LIBRARY/SCHOOL	Target Red Card %		Scholastic Book Fairs	Market Day			Annual Dodge Ball Tournament		CAMPBELLS	Movie Ticket Sales		<i>Points for Redemption</i>
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4.	Parish Council Update	1 st Meeting scheduled for 11/4/2011																														
5.	Interest Areas	<p>Each SAC member needs to pick an interest area to report on at meetings. Decide on your interest by next month. List below:</p> <ul style="list-style-type: none"> Marketing Facilities & Technology Curriculum & Student Life Finance = FYI still looking for a SAC/PTO Treasurer 																														
6.	PTO Summary Report Rachael Gugliuzza/PTO President	<p>New PTO Bylaws approved with a few corrections and put into action. Volunteers & Events on schedule and organized well with SignUpGenius. Code of Conduct agreements signed by each SAC member.</p>																														
7.	Teacher's Report	N/A – Motion to invite a Teacher per meeting for discussion with a ½ hr. Teacher's report before dismissing early. 1 st Rachael/2 nd Kay																														
8.	Principal Report Kay Gross/Interim Principal	<p>Parent Handbook Review and Approval – <i>not ready for approval.</i> Dress code: discussed to reinforce by the code and colors. Bullying policy: an amendment was made by the Task Force Committee last year. Kay will follow up with Jane on its completion and insertion. School Hours: discussed the extra 10 mins for middle school release not favored by most parents, a SurveyMonkey.com will be sent to families to</p>																														

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		<p>vote on suggestions made to meet our schools mandatory hours.</p> <p>PMI checks Packer Ticket Taking checks will be deposited into our 3rd Source/GRACE account after making a copy of each check for office records.</p> <p>Accreditation – follow up report next month.</p> <p>Kay Gross reaching out to Alan Patek and Jane Schueller on status.</p>
9.	Old Business	<p>T-shirts Geno will follow up with GRACE Logo Manual and quotes for vendor. Update: <i>Email vote passed 9/30/2011 after reviewing Geno's vendor research rely motion unanimous to work with the Elite Group.</i></p> <p>Additional Update: <i>Carrie Liebhauser reports Geno will work with Cindy Lech going forward on T-shirts and this will fall under Booster Club fundraising, more details at next meeting.</i></p>
10.	New Business	<p>Stewardship Hours – establish a Stewardship Development Committee.</p> <p>GRACE Meetings – Carrie Liebhauser suggests that All SAC members attend Wednesday meetings. See attachment sent.</p> <p>Update: <i>check on attachment not received at next meeting.</i></p> <p>SAC Bylaws – a review of any changes needed to be made.</p>

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.	Decide on your Interest Area	SAC	10/17/2011
2.	SAC Treasurer & Chair Search	SAC	10/17/2011
3.	GRACE Liaison Search & Wednesday Meeting Attachment	SAC	10/17/2011
4.	Teachers Invited & Teacher Report	Kay Gross	10/17/2011
5.	Parent Handbook & Bullying Policy Amendment	Kay Gross	10/17/2011
6.	Accreditation Status	Kay Gross	10/17/2011
7.	School Hours SurveyMonkey.com	Jackie Crown	10/17/2011
8.	T-shirts/Booster Club	Geno McKenna	10/17/2011
9.	Stewardship Development Committee	SAC	10/17/2011
10.	SAC Bylaws Reviewed	Kay Gross & Kay Handrick	11/21/2011
11.	<p>Next Meeting Monday, October 17, 2011 @ 6:30pm</p> <p>In order to facilitate effective meetings, it is my hope that much of the ground work and discussions for topics we need to address can be done prior to the meetings. Hopefully, the meetings will be used as a way for the different committees to present their recommendations/ideas for approval.</p>	Carrie Liebhauser Parish Mtg. Room	10/17/2011