

Resurrection Catholic School

Site Advisory Council

Meeting Minutes

Subject	August Minutes	Date	8/15/2011
Facilitator	Rachael Gugluizza, Secretary	Time	7:05pm-9:25pm
Location	Resurrection Parish Conference Center	Scribe	Rachael Gugluizza, Secretary
Attendees	Liz Grzesk, Kay Handrick, Sue Hill, Carrie Liebhauser, Kay Gross, Jackie, Crown, Rachael Gugluizza & Guest Speaker Alan Patek, GRACE President		
Absent	Geno McKenna & Chris Cichocki		

Key Points Discussed		
No.	Topic	Highlights
1.	Opening Prayer	Stewardship Prayer of Living
2.	Introductions	Carrie Liebhauser Interim SAC Chair, New SAC Member Jackie Crown & Acting Principal for the School Year Kay Gross
3.	Guest Speaker Alan Patek, GRACE President	<p>Review of Principal search & enrollment: Kay Gross will be Acting Principal for the entire school year. Vicki Marotz at St. John Baptist is her principal partner. Kay has overall decision at Resurrection even though she will be mentored by prior Principal Jane Schueller. Enrollment is the same despite a rumor of Kindergarten dropping there is still two classrooms with 31 enrolled as of today. The two other schools searching for principals had their offers accepted; principal our offer was not due to salary. Bishop Bob sent out a Welcome Kay Gross as Principal today.</p> <p>Discussion of what SAC will be like within GRACE policies: Personal decisions are not made by SAC they are made by the Principal Kay Gross has authorization to do so if needed. Important policy feedback/handbook frame work talk and discuss in this process. Key in marketing to parents/website improving. Share our best processes for marketing with the GRACE Marketing Committee. Help coordinate a better calendar with the other 10 schools within GRACE so all businesses are not tapped out at the same time for donation requests, etc. In September there will be more requests to get parents supporting and promoting for the GRACE Appeal. Details to come from Alan Patek in September to help meet GRACE's operation levels. Currently building an administration platform in GRACE to use for contacts. Dialog between SAC and GRACE Development Committees needed. Budget priorities from Resurrection turn into GRACE in Sept. Sept 7 or 21 will be GRACE's workshop with all SAC's across GRACE to unify, date to be determined and announced from Alan Patek.</p>
4.	Principal Report from Kay Gross	We will be ready to start school and open doors on 9/1/2011. Budget will be sorted out as we go. My decision to apply for the Principal position was based on my desire to go part-time at first to pursue my Masters in

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		<p>Education, I was feeling I needed a more involved career position and when this position opened it was a sign in the right direction.</p> <p>The new Science teacher is on a long-term agreement substitute position A Math teacher is hired with a full time contract.</p>
5.	Review of June 2011 Minutes	<p>Final SAC Meeting w/ Principal Jane Schueller was a social dinner & meeting at Village Grille.</p> <p>Reviewed and approved April Minutes.</p> <p>No Meeting in May to review.</p> <p>Discussed PTO Fund Distribution: Jane proposes permanent ceiling projectors be bought with remaining PTO funds. Requested five ranging \$400/\$800 each w/ mounting. In addition to WIFI routers & Firewalls in each room \$100/\$250. As well as Rolling Library carts not quoted for the Library move downstairs for display storage. Suggested by Chris Cichocki from a technical view point consider classroom clickers vs. IPods w/ clickers in the future.</p> <p>Patrick Normoyle SAC Chair proposes approval from PTO Funds to be transferred to SAC for purchase of School equipment listed: \$10,000 remains for PTO 2011-2012 Budget. \$14,000 transferred to SAC for TechEd purchases within the school =items discussed in order above/extra \$ returned to PTO funds if any.</p> <p>Geno McKenna 1st motion/Sue Hill 2nd motion</p> <p>Action Items: Accreditation Standards to review on GoogleDocs by next meeting on 9/19/2011. If there is anything that stands out highlight and bring to Jane Schueller's attention.</p>

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.	Review Accreditation Standards on GoogleDocs	Jane Schueller	9/19/11
2.	SAC Treasurer & Chair Search	SAC	9/19/11
3.	GRACE Liaison Search	SAC	9/19/11
4.	Budget Priorities for GRACE	SAC	9/19/11
5.	Mandatory Service Hours Option	Carrie Liebhauser	9/19/11
6.	Resurrection T-shirts w/ Logos, i.e. Wordle /Special Dress Days	Carrie Liebhauser	9/19/11
7.	<p>Next Meeting Monday, September 19, 2011 @ 7pm</p> <p>In order to facilitate effective meetings, it is my hope that much of the ground work and discussions for topics we need to address can be done prior to the meetings. Hopefully, the meetings will be used as a way for the different committees to present their recommendations/ideas for approval.</p>	Carrie Liebhauser Parish Mtg. Room	9/19/11